

**Attach Voided Check Here

Homeowners Association Account Number: _____

Start Month of: _____

**AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS
(ACH DEBITS)**

Association Name: _____

Effective the fifth day of each month, I (We) hereby authorize Horizon Management Company, hereinafter called COMPANY, to initiate debit entries to my (our)

(Select One)

Checking Account

Check here if you want to be added to *Discretionary ACH* (only assessments and regular reoccurring monthly charges will be taken)

Savings Account

indicated below at the depository institution name below, hereinafter called BANK, in the amount of any assessment duly authorized and noticed by my Association's Board of Directors.

Bank Name: _____ Branch: _____

City: _____ State: _____ ZIP: _____

Routing Number: _____ Account Number: _____

(9 digit number on left bottom portion of check)

This authorization is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such manner as to afford COMPANY and BANK reasonable opportunity to act upon it.

Please complete the below authorization; if you have chosen to use a joint bank account that requires two both signers must print and sign their name below. If there are additional required signers, contact Darci Pearce, ACH Administration at Horizon Management Company, ach@horizonmgmt.com or 310-543-1995 ext. 229, for additional form(s).

Name(s): _____
Please print Please print

Address: _____
Street City State Zip

Signature(s): _____

Date: _____ Daytime Number: _____

* ACH is processed on the 5th of each month. It can take up to 3-5 days before the debit shows on your bank statement.

** Please Note: To insure accuracy, you MUST attach a VOIDED check from the account identified above.

***We must receive this form before the 15th of the month to start the next month.

DO NOT STOP MAKING YOUR REGUALR MONTHLY ASSESSMENT PAYMENTS UNTIL YOU RECEIVE CONFIRMATION THAT YOUR REQUEST FOR ACH PAYMENTS HAS BEEN PROCESSED AND ACH DEBIT COMMENCEMENT DATE.